

Explanation of Requirements

Paperwork

1. Paperwork (20)
 - Use a 3 column table in landscape orientation.
 - Use the following column headings:
 - Date Accessed
 - Url
 - Notes & Graphics
2. Mindmap (10)
 - Use Freemind
 - Plan your major sections and jot down the content and graphics you will use in each.

Report

1. Layout (10)
 - Cover page with report title, name of author & date.
 - Page of content showing all sections with page numbers.
 - Introduction & conclusion.
 - Sections with headings.
 - Graphics labelled appropriately e.g. Figure 1 etc.
 - Footer with report title, curriculum council number & page number.
 - In text referencing.
 - Reference list.
2. Justification (10)
 - Explain why your chosen topic is important in the development of ICT.
 - You must write between 150 and 200 words.
3. Content – text (20)
 - You should write between 600 – 900 words.
 - Discuss how the technology or company you choose came into existence.
 - Discuss how the technology or company you choose developed over time.
 - Discuss current trends with regard to the technology or company you choose.
 - You must make sure to back up what you say by referring to specific examples.
4. Content - graphics (20)
 - You must use a variety of graphics at regular intervals to illustrate what you write in the text of your report.
 - You must create some of your own graphics e.g. time lines, pie charts etc.
 - You may make use of suitable graphics that you have downloaded.
5. Referencing (10)
 - You must include a reference list at the end of your report.
 - You must include in-text referencing.
 - Graphics should also be acknowledged.
 - Follow the Harvard pattern for referencing.